

CASH DISBURSEMENTS REGISTER
JANUARY 2021

Entity Name: **RICAFORT ELEMENTARY SCHOOL**
Sub-Office/District/Division: **DISTRICT 9/ SDO SAN JOSE DEL MONTE CITY**
Municipality/City/Province: **CITY OF SAN JOSE DEL MONTE, BULACAN**
Fund Cluster : **011-011-01**

Name of Accountable Officer: **JOEL O. GUIDOTE**
Official Designation: **OFFICER-IN-CHARGE, HEAD TEACHER I**
Station: **009**
Register No.: **2021-01-001**
Sheet No.: **01**

Date	DV/Payroll/ Check No.	Particulars	Advances for Operating Expenses (19901010)			BREAKDOWN OF PAYMENTS								
			Amount			Travel Expenses	Training Expenses	Office Supplies Inventory	Electricity Expenses	OTHERS				
			Cash Advance	Payments	Balance					Account Description	UACS Object Code	Amount		
		Ricafort Elementary School	₱ 79,975.00		79,975.00									
02/01/2021	494210	City Treasurer, CSJDM, Bulacan		₱ 522.95	79,452.05				₱ 522.95					
02/01/2021	494211	City Treasurer, CSJDM, Bulacan		345.14	79,106.91				345.14					
02/04/2021	494212	MGMF Trading		45,210.89	33,896.02			₱ 9,694.27		Semi-Expendable Office Equipment	1040502000	₱ 2,744.64		
										Printing and Publication Expenses	5029902000	32,771.98		
02/04/2021	494213	Joel O. Guidote		300.00	33,596.02					Telephone Expenses - Mobile	5020502001	300.00		
02/04/2021	494214	Joel O. Guidote		600.00	32,996.02					Bank Charges	5030104000	600.00		
02/04/2021	494215	Juanito C. Manalo Jr.		7,000.00	25,996.02					Janitorial Services	5021202000	7,000.00		
02/19/2021	494216	Jam & Jaz Trading		7,597.93	18,398.09			4,588.29		Medical, Dental, and Lab Supplies Expenses	5020308000	3,009.64		
		TOTAL:		₱ 61,576.91	₱ 18,398.09			₱ 14,282.56	₱ 868.09					₱ 46,426.26
										Recapitulation:				
										Account Description	UACS Object Code	Amount		
										TOTAL				
The total of the 'Advances for Operating Expenses – Payments' column must always be equal to the sum of the totals of the 'Breakdown of Payments' columns.														
CERTIFIED CORRECT:						RECEIVED BY:								
<p align="center">JOEL O. GUIDOTE Officer-In-Charge / Head Teacher I Date: <u>02/19/2021</u></p>						<p align="center">REGENALD D. SERRANO Administrative Assistant III Date: _____</p>								